

Algonquin Area Public Library District Board of Trustees Meeting
2600 Harnish Drive, Algonquin, Illinois
February 21, 2024
7:00 pm

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday February 21, 2024 at 7:00 pm. The meeting was held at the Main Library located at 2600 Harnish Drive, Algonquin, Illinois.

All packet documents were made available on or before the day of the meeting and an agenda was posted online and in both libraries forty-eight hours prior to the meeting.

Call to Order

President Taylor called the Regular Board Meeting to order at 7:00 pm.

Roll Call

In attendance: Trustee Becker, Trustee Johnson, Vice President Medrano-Sanchez, Treasurer Pelke, Secretary Sharkey, and President Taylor

Absent: Trustee Kennealy

Staff present: Executive Director Sara Murray, Assistant Director-Public Services Alicia Parmele, Assistant Director-Operations Belinda Husak, and Managers Erin Maiero, Henry Sadowski, Anne Kunzen, Kristen McCallum and Sam Chiappone

Audience to Visitors

No visitors were present.

Consent Agenda

- a) Approval of the January 24, 2024 Board Meeting Minutes
- b) Approval of January 2024 Financial Statements

Trustee Becker moved to approve the Consent Agenda as presented and Trustee Johnson seconded. The motion passed unanimously with a voice vote.

Approval of February 2024 Disbursements

Vice President Medrano-Sanchez asked about Overdrive. President Taylor noted the cost of the building permit from the Village of Algonquin. Check #47064 will be withdrawn from consideration due to pending approval of Travel Reimbursement. With no further questions or comments from the trustees, Treasurer Pelke moved to approve the February 2024 disbursements as amended and Trustee Johnson seconded. The motion passed with a roll call vote:

Ayes: Becker, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: Kennealy

Abstain: None

Approval of Travel Reimbursements

Treasurer Pelke moved that the Board approve hotel reimbursement at a rate of \$179.00 per night for Kimberly Damitz's attendance at the ALA LibLearnX Conference in Baltimore, Maryland in January 2024 and that the Board approve check #47064 for travel reimbursement. Trustee Becker seconded. The motion passed with a roll call vote:

Ayes: Becker, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: Kennealy

Abstain: None

Mid-Year Financial Review

Executive Director Murray shared the Mid-Year Financial Review, which had been sent out to trustees ahead of the Board Meeting. There were no concerns from Executive Director Murray or the trustees. At 50% through the fiscal year, the budget is 50.4% spent. The interest received from Illinois Funds has been much higher than expected, which provides us with some unanticipated additional income.

Eastgate Branch Renovation Project Update

Executive Director Murray explained that the permit from the Village of Algonquin has been approved and will be picked up shortly. The project start date will be delayed as we are awaiting the elevator timeline from TKE.

Committee Reports

- **Policy Committee:** Vice President Medrano-Sanchez reported that this committee is planning to meet in July.
- **Budget and Personnel Committee:** Treasurer Pelke inquired about the banking change at Algonquin State Bank. We will be setting up an appointment with our local Wintrust representative. He is interested to see areas with new tax growth opportunities on a map. There was a question about the old sorter and if we could reuse parts.
- **Facilities Committee:** Chairperson Johnson is looking forward to more regular meetings once the renovation begins.

Staff Reports

Executive Director Murray reported that the Winter Reading Program was moderately successful, but we learned that the new format used in Beanstack was perhaps less appealing and more complicated than anticipated. However, one of the options to complete the program was to check out a digital title, which led to a significant increase in digital platform registrations. The library will be participating in the Chamber of Commerce Cabin Fever Festival at Jacobs High School. The Library Lovers Expedition is currently running and attendance is notably greater than last year. Materials reconsideration request was received and a Materials Review Committee was formed to assess the item. The Committee determined that the book should be kept in the collection, and a response was sent to the patron. ILA Trustee Forum Workshop registration is coming up.

Trustee Reports

- Trustee Johnson is interested in trying out the Mug Press in the Makerspace and noted that his wife used our online chat services for assistance.
- Treasurer Pelke had nothing to report
- Vice President Sanchez had nothing to report.
- Trustee Becker asked about the parking options at the Eastgate Branch and if there was any other update on the book vandalism from last year. He also asked if it was possible to get a list of all items added to the collection each month. Executive Director Murray noted that we add approximately 1,500-2,000 items each month and we do not keep a separate list of items added.
- Secretary Sharkey had nothing to report.
- President Taylor reminded the Trustees to complete the Statements of Economic Interest and forward the receipt to Sara.

Correspondence

We received a memo from the attorney about the CPI and one additional property assessment appeal.

Adjournment

President Taylor adjourned the meeting by declaration at 7:43 pm.

APPROVED:



Lindsay Taylor, President

ATTEST:



Tracy Sharkey, Secretary