

**Algonquin Area Public Library District**  
**2600 Harnish Drive, Algonquin, Illinois**  
**Board of Trustees Facilities Committee**  
**April 15, 2024**  
**Minutes**

The Board of Trustees of the Algonquin Area Public Library District Facilities Committee convened at 6:00pm on Monday April 15, 2024 at the Eastgate Branch Library at 115 Eastgate Drive, Algonquin, Illinois.

An agenda was posted at least 48 hours prior to the meeting.

**Call to Order**

The meeting was called to order at 6:01pm by Committee Chairperson James Johnson.

**Roll Call**

Committee Members present: President Taylor, Secretary Sharkey, Chair Trustee Johnson, Trustee Becker  
Trustees present: Vice President Medrano-Sanchez (6:11 pm)  
Also present: Executive Director Murray, Assistant Director-Public Services Parmele, and Assistant Director-Operations Husak.

**Audience to Visitors**

There were no visitors

**Approval of the September 19, 2023 Facilities Committee Meeting Minutes**

Secretary Sharkey moved that the minutes of the September 19, 2023 meeting be approved. President Taylor seconded. The motion passed with a voice vote.

Without a quorum, an official meeting could not be called to order and no official business could be conducted on the last planned meeting date of November 6, 2023. Executive Director Murray reviewed her notes from that date regarding bid day, potential alternates, and the replacement of hot water heaters at both locations.

**Updates on Eastgate Branch Library Renovation Project**

Executive Director Murray updated the trustees on the progress of the project.

- A low-key groundbreaking was held on April 11. A reporter from the Northwest Herald attended and wrote a very favorable article.
- April 15 was Day One of construction. Jim Kuhn is the on-site coordinator from SMC.
  - Excavation began for the patio.
  - An 8-foot-wide opening will be made to allow for removal of demolition debris.
- Construction work will typically run between 7am and 3pm. Interior work may begin at 6 am.
- We are currently awaiting the geothermal permit. The wells have been tentatively mapped out on the property.
  - Asphalt work will need to be done for the well placement in the parking lot.
  - A few trees will need to be removed for construction equipment.
  - The deed restriction form has been turned in to McHenry County.
- Bobcats and air scrubbers will be arriving for basement demolition and debris removal, which is expected to take about 3 weeks.
- Movers placed shelving structures and other items in a storage pod in the parking lot for future use.
- Additional supports must be added to the wall to support the lower level opening. Shelving was shifted to prepare for this process.
- Five change orders have been approved up to this point. These and future change orders can be found in the Change Orders shared Google spreadsheet.

- No new invoices are outstanding at this time, but anything we receive will be added to the Eastgate Project Costs shared Google spreadsheet. We are awaiting the Midwest Environmental Consulting invoice for asbestos removal.

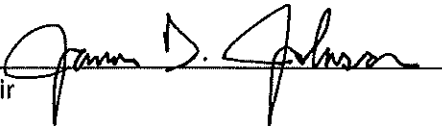
Secretary Sharkey inquired about the asbestos removal, and Executive Director Murray reported that remediation went well. Chairperson Johnson asked about any substantial change orders, and Executive Director Murray reported that there have been minor change orders, but nothing substantial.

Executive Director Murray visited the neighbors around Eastgate to inform them of the upcoming project. Neighbors were receptive to the information provided. Executive Director Murray also spoke with the principal at St. Margaret Mary School to inform her about the upcoming project. The conversation was productive. The owner of the 7-Eleven building to the north of the library will allow staff and patrons to park in the lot for the duration of the project.

**Adjournment**

Chairperson Johnson adjourned the meeting at 6:38pm by declaration.

ATTEST:

Chair 

5-13-24  
Date