

Algonquin Area Public Library District Board of Trustees Meeting
2600 Harnish Drive, Algonquin, Illinois
March 20, 2024
7:00 pm

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, March 20, 2024 at 7:00 pm. The meeting was held at the Main Library located at 2600 Harnish Drive, Algonquin, Illinois.

All packet documents were made available on or before the day of the meeting and an agenda was posted online and in both libraries forty-eight hours prior to the meeting.

Call to Order

President Taylor called the Regular Board Meeting to order at 7:01 pm.

Roll Call

In attendance: Trustee Becker, Trustee Johnson, Vice President Medrano-Sanchez, Secretary Sharkey, and President Taylor

Absent: Treasurer Pelke and Trustee Kennealy

Staff present: Executive Director Sara Murray, Assistant Director-Public Services Alicia Parmele, Assistant Director-Operations Belinda Husak, and Managers Erin Maiero, Henry Sadowski, Anne Kunzen, and Kristen McCallum

Audience to Visitors

No visitors were present.

Consent Agenda

- a) Approval of the February 21, 2024 Board Meeting Minutes
- b) Approval of February 2024 Financial Statements

Trustee Becker moved to approve the Consent Agenda as presented. Trustee Johnson seconded. The motion passed unanimously with a voice vote.

Approval of February 2024 Disbursements

After one comment from Trustee Johnson asking for clarification on our new electric provider, Trustee Becker moved to approve the March 2024 disbursements. Trustee Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Medrano-Sanchez, Sharkey, Taylor

Nays: None

Absent: Keneally, Pelke

Abstain: None

Approval of Travel Reimbursements

Trustee Becker moved that the Board approve hotel reimbursement at a rate of \$199.00 per night for staff members Belinda Husak, Kristen McCallum, Samantha Chiappone, Anne Kunzen, and Kelly Kuningas, staying in Columbus, Ohio for the PLA conference in early April. Trustee Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Medrano-Sanchez, Sharkey, Taylor

Nays: None

Absent: Keneally, Pelke

Abstain: None

Approval of Resolution 2024-01, Approving Deed Restriction

Executive Director Murray explained the need for the Resolution. McHenry County requires a Deed Restriction for the parcels located at 115 Eastgate Drive to be on file with the County before issuing a permit for the geothermal work. The resolution was recommended by the library's attorney and will allow President Taylor to sign on behalf of the library and execute the Deed Restriction. Trustee Becker moved to approve Resolution 2024-01, Approving Deed Restriction. Trustee Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Medrano-Sanchez, Sharkey, Taylor

Nays: None

Absent: Keneally, Pelke

Abstain: None

Proclamation for National Library Week

President Taylor read the Proclamation for National Library Week, which falls during April 7-13, 2024 this year. Trustee Sharkey moved to approve the Proclamation and Trustee Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Medrano-Sanchez, Sharkey, Taylor

Nays: None

Absent: Keneally, Pelke

Abstain: None

Eastgate Branch Renovation Project Update

Executive Director Murray reported the official call came on March 15 from Congresswoman Jan Schakowsky's office indicating that the library will receive \$500,000 appropriated in the federal budget. The groundbreaking ceremony will be scheduled for mid-April prior to the start of construction. Asbestos abatement is currently scheduled April 1-5, 2024. Tables and chairs will be donated to Habitat for Humanity. The elevator is anticipated to be delivered in early August.

Committee Reports

- **Policy Committee:** Planning to meet in July: nothing new to report
- **Budget and Personnel Committee:** No report
- **Facilities Committee:** Meetings will begin in April and be held monthly

Trustee Reports

- Trustee Becker is headed on a Florida vacation in July.
- Trustee Johnson attended an ILA Inclusive Placemaking webinar and reported that the speaker was terrific. He appreciated that the speaker mentioned that the library is an anchor institution and an "opportunity incubator for all persons."
- Secretary Sharkey enjoyed the Book club read "Before I Let Go" as well as the discussion.
- Vice President Medrano-Sanchez worked the elections.
- President Taylor complimented Manager Sadowski on his report and impactful work for the library.

Staff Reports

Executive Director Murray highlighted the flyer created by Youth Services Librarian Kimberly Damitz. The flyer is shared with D300 schools and she has forged a strong partnership with people at the district level who coordinate and oversee district literacy initiatives. The levy numbers matched up well with the request coming within a half-percent of what we asked for. The seed library program has been very successful. Both libraries hosted polling places this election season. Our local Wintrust rep provided access for administration staff to attend financial workshops. We continue to explore a near-future relationship with Wintrust.

Correspondence

There were three pieces of correspondence: a letter from the library's attorney regarding a regular financial calendar, a thank you note from the ALITH Chamber of Commerce for the library's participation in the Cabin Fever Festival, and a thank you note for Youth Services Librarian Kimberly Damitz.

Adjournment

President Taylor adjourned the meeting at 8:07 pm.

APPROVED:



Lindsay Taylor, President

ATTEST:



Tracy Sharkey, Secretary