

**Algonquin Area Public Library District Board of Trustees Meeting**  
**2600 Harnish Drive, Algonquin, Illinois**  
**October 16, 2024**  
**7:00 pm**

**Call to Order**

President Taylor called the Board Meeting to order at 7:01 pm.

**Roll Call**

In attendance: Trustee Becker, Trustee Johnson, Trustee Kennealy, Vice President Medrano-Sanchez, Treasurer Pelke, and President Taylor

Absent: Secretary Sharkey

Staff present: Executive Director Murray; Assistant Director-Operations Husak; Managers Erin Maiero, Henry Sadowski, Anne Kunzen, and Sam Chiappone; Coordinator Doug Cataldo

Due to Secretary Sharkey's absence, Trustee Becker acted as Secretary Pro Tempore.

**Audience to Visitors**

No Visitors

**Consent Agenda**

a) **Approval of Minutes of the September 25, 2024 Board of Trustees Meeting Minutes**

b) **Acceptance of September 2024 Financial Statements**

With no comments, Treasurer Pelke moved to approve the Consent Agenda. Trustee Johnson seconded and the motion passed with a unanimous voice vote.

**Approval of October 2024 Disbursements**

Treasurer Pelke moved to approve the disbursements. Trustee Johnson seconded, and the motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Kennealy, Medrano-Sanchez, Pelke, Taylor

Nays: None

Absent: Sharkey

Abstain: None

**FY2024-2025 Levy**

After discussion, Trustee Kennealy moved to table the adoption of the levy until November. Treasurer Pelke seconded and the motion passed with a unanimous voice vote.

**FY2024-2025 Truth in Taxation Hearing**

Trustee Johnson moved to set the date for the Truth in Taxation Hearing for November 20, 2024 at 7:00pm. Treasurer Pelke seconded and the motion passed with a unanimous voice vote.

**Proclamation of National Friends of Libraries Week 2024**

Vice President Medrano-Sanchez moved to adopt the Proclamation of National Friends of Libraries Week 2024. Trustee Becker seconded the motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Kennealy, Medrano-Sanchez, Pelke, Taylor

Nays: None

Absent: Sharkey

Abstain: None

### **Eastgate Branch Renovation Project Update**

- The elevator arrived on September 30 and has been installed.
- Drywall is up on both floors. The painter is nearly completed on the lower level, and has begun work on the upper level.
- Inspection for the lower level ceiling above the grid is scheduled. Once cleared, we can start putting up the ceiling tiles.
- Geothermal digging is completed and the system is being placed inside. We are expecting to start up on November 15.
- Millwork has been installed in the lower level meeting room.
- The timeline remains in place for a January 6, 2025 soft reopening.

### **Committee Reports**

The Policy Committee plans to meet again in January 2025.

The Facilities Committee did not meet in October, and the next meeting is being rescheduled for November 18, 2024. Trustee Johnson toured the Eastgate Branch and noted that the HVAC room layout is very functional, meeting rooms are large, and the drive-thru concrete is being adjusted to allow vehicle access to the window. The Budget & Personnel Committee met in October but there is nothing to note other than that the levy is tabled due to awaiting information from the townships.

### **Staff Reports**

Executive Director Murray noted that an SMC disbursement will be paid with a manual check on November 1. ILA travel reimbursements will be discussed at the November meeting. Three new Building Maintenance staff will begin working at the end of October. Trustee Johnson inquired about the upcoming changes with the Amazon and ILA agreement and Erin explained that the advantages the library would receive include additional supply options and cost savings. Congratulations to Holly for her recent appointment and her published article. Trustee Kennealy inquired about a change in YA attendance from program numbers last year.

### **Trustee Reports**

- Treasurer Pelke complimented the layout of the New Book shelving and noted that with covers displayed it is more appealing. He also inquired about using supplies in storage areas before we order program supplies. Executive Director confirmed the library does this.
- Trustee Becker shared a recently read book recommendation "Silent Cavalry". He expressed his disappointment in a book (Swimming Against the Current by Riley Gaines) not being selected for order by the library. He reminded the trustees to turn in their signatures for the upcoming election.
- Vice President Medrano-Sanchez attended the ILA conference and shared information about a Strategic Planning Workshop. The speaker has a course available and Executive Director Murray is investigating attendance options. She was disappointed the exhibit hall at ILA was being cleared before its scheduled time.
- Trustee Johnson shared his appreciation of the new book displays and the science fiction and fantasy collections. He is celebrating his 38<sup>th</sup> wedding anniversary this year.
- President Taylor shared information about her recent visit to Eastgate. Her family has attended several youth programs, specifically the Great Boodini. She appreciates the ways in which the library finds new ways for the children to explore as with the 3D pen her son checked out recently.
- Trustee Kennealy had nothing to report.

### **Correspondence**

Executive Directory Murray shared the latest comment cards and her responses

### **Adjournment to Executive Session**

Trustee Pelke moved to adjourn to Executive Session pursuant to [5 ILCS 120/2 (c) (1)] for the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees. Trustee Johnson

seconded and the motion passed with a unanimous voice vote. The Board adjourned to Executive Session at 8:15pm.

**Return to Open Session**

The Board returned to open session and called the meeting to order at 8:41 pm.

In attendance: Trustee Becker, Trustee Johnson, Trustee Kennealy, Vice President Medrano-Sanchez, Treasurer Pelke, and President Taylor

Absent: Secretary Sharkey

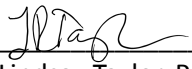
Staff present: Executive Director Murray

**Action Taken as a Result of Executive Session**

No action was taken.

**Adjournment**

The meeting was adjourned by declaration by President Taylor at 8:42pm.

APPROVED:  \_\_\_\_\_  
Lindsay Taylor, President

ATTEST: /s/Fred Becker  
Fred Becker, Secretary pro tempore